

Dear Students,

It is time to select Student Council Officers for the next school year. As you know, Student Council is a very important part of the school. To be on Student Council you must be very responsible and have good attendance. Meetings will be on the third Wednesday of the month during 4th and 5th-grade lunch.

President (5th Grade only)- It is the President's responsibility to run the meetings. He or she must be at all the meetings on time and work very closely with Mr. Miller and Mrs. Reinhart. The President will lead each discussion during the meetings.

Vice-President (5th Grade only)- The Vice-President is in charge of the meetings when the President is absent. He or she is also in charge of any committees that are needed. This would include making sure the committee tasks are done on time and correctly.

Secretary (4th or 5th Grade)- The Secretary must take attendance and notes about every meeting. He or she is expected to give a report of the discussion that took place from the previous meeting.

Treasurer (4th or 5th Grade)- The Treasurer must work closely with Mrs. Comaianni to find out how much money Student Council has in the bank. He or she is also responsible for approving a vote for money to be used for purchases.

Representative- There are two representatives from each 3rd-5th grade class. **Representatives will be elected in Aug/Sept of the next school year.**

Fifth graders (current 4th graders) may run for President, Vice-President, Treasurer, or Secretary. Fourth graders (current 3rd graders) may run for Secretary and Treasurer.

After all applications are received, each classroom will hold a class election. Each candidate should be prepared to give a speech to his/her classroom. **Each classroom may only send one candidate for each eligible position** to the main school election. **Speeches for the Grace Miller Election will be recorded.** Each voting classroom will view the recorded speeches and cast their votes via Google Form. Results will be posted at lunch after the school election closes.

Each candidate sent to the main elections will receive detailed information about the election process and rules after the homeroom teacher notifies Mr. Miller and Mrs. Reinhart.

Thank you,

Mr. Miller and Mrs. Reinhart

Rules and Regulations for Student Council Elections

Applying for a student council position

- All candidates are required to submit an application to their teacher.
 - All applications must be submitted by the due date - late applications WILL NOT be accepted.
- The homeroom teacher will then host a classroom election to nominate 1 student for each eligible position.
 - **5th grade (current 4th graders)** may run for President, Vice-President, Secretary, or Treasurer
 - **4th grade (current 3rd graders)** may run for Secretary or Treasurer
- If only 1 student in the homeroom class applies for a position, then that student is automatically advanced to the school elections and will represent their class as the chosen candidate.

Selection Process for Student Council Officer

- Candidates submit the Officer Application (attached) to their homeroom teacher
 - homeroom teacher approves each candidate to run in the classroom election
- Classroom will hold an election to select the candidates to represent their homeroom in the school-wide election.
- Each classroom candidate will record a **1 min or less speech** with Mr. Miller.
- Completed video will be shared with current second through fourth grades to vote for next school year's Student Council Officers.

Timeline of election process:

- **Friday, May 3:** Election information and Applications are sent home
- **Friday, May 10:** Completed Applications are submitted to the classroom teacher
- **Monday-Friday, May 13-17:** Classroom elections to be held. Each class will choose 1 candidate for each eligible position.
 - current 3rd grade: **Classroom live speech** and, if selected by class, recorded speech required
 - current 4th grade: **Classroom live speech** and, if selected by class, recorded speech required
- **Tuesday, May 21:** Classroom candidate speeches will be recorded for school-wide election.
- **Wednesday, May 22:** One poster may be taped (blue tape) in the cafeteria. Candidates may also carry/wear one poster during recess/lunch to assist in their campaign. Posters must be removed by the end of the day on May 31.
- **Tuesday-Thursday, May 28-May 30:** Each current 2nd-4th grade classroom will view the recorded speeches and cast their votes. Voting will be completed via Google Form.
- **Thursday, May 30 @ 12pm:** Election closes.
- **Friday, May 31:** Election results announced during the Friday Spirit Assembly